

An Roinn Rátaí,
Áras an Chontae,
Caislean a' Bharráigh,
Contae Mhaigh Eo.
Teileafóin: 094 9064000
Riomhphost: rates@mayococo.ie
www.mayo.ie

COMHAIRLE CONTAE MHAIGH EO
MAYO COUNTY COUNCIL



Rates Department,
Áras an Chontae,
Castlebar,
Co. Mayo.
Tel.: 094 9064000
Email: rates@mayococo.ie
Website: www.mayo.ie

ABATEMENT OF RATES IN RESPECT OF VACANT PROPERTIES - APPLICATION FORM 2024
PLEASE COMPLETE SECTIONS 1-9

- (1) RATE ACCOUNT NO: _____ (see Rate Demand)
- (2) NAME AND ADDRESS OF APPLICANT: _____

- (3) CONTACT PHONE NO.: _____ E-MAIL ADDRESS: _____
- (4) ADDRESS OF VACANT PREMISES: _____

- (5) DESCRIPTION OF PREMISES, (SHOP, STORE, ETC): _____

- (6) DATE OF VACANCY: FROM: _____ TO: _____
- (7) IF VACANCY IS DUE TO ALTERATIONS OR REPAIRS, PLEASE STATE AND SUBMIT PROOFS:
(a) PLANNING REFERENCE IF APPLICABLE AND KNOWN: _____
(b) DATE WORK COMMENCED: _____
(c) DATE WORK IS TO BE/HAS COMPLETED: _____
- (8) IF VACANCY IS DUE TO FAILURE TO SECURE A SUITABLE TENANT, PLEASE STATE AND SUBMIT PROOFS:
(a) DID YOU ADVERTISE IN THE PRESS? _____
(b) WAS A NOTICE TO LET DISPLAYED? _____
(c) DID YOU EMPLOY AN AUCTIONEER TO ACT ON YOUR BEHALF? _____
- (9) IF VACANCY IS DUE TO ANY OTHER REASON, PLEASE GIVE DETAILS: _____

I HEREBY DECLARE THAT ALL INFORMATION GIVEN ABOVE IS TRUE AND CORRECT.

APPLICANT'S SIGNATURE: _____

WITNESSED BY:

PEACE COMMISSIONER/SOLICITOR/NOTARY PUBLIC: _____

DATE: _____

PLEASE RETURN COMPLETED HARD COPY FORMS & PROOFS TO: DEBT MANAGEMENT UNIT, MAYO COUNTY COUNCIL,
ÁRAS AN CHONTAE, THE MALL, CASTLEBAR, CO. MAYO.
SCANNED FORMS MAY ALSO BE SUBMITTED TO: rates@mayococo.ie

MAYO COUNTY COUNCIL
COMMERCIAL PROPERTY RATES - VACANCY RELIEF 2024

- If you have a commercial/industrial premises, subject to commercial rates and if it is entirely vacant, relief of 90% is available in 2024.
- If your property has been vacant due to alterations, repairs or if you have been unable to secure a suitable tenant at a reasonable requested rent, an application can be made for rates relief for the period confirmed.
- All applications will be assessed, and 90% vacancy relief will be applied where applicable. Further information and details may be required following the submission of this form.
- If a site visit is necessary, please provide the name and contact number of who can allow access if it differs from the name on the application:

Name: _____ Contact Number: _____

- You will be notified when this application has been assessed.

PLEASE CONFIRM IF YOU HAVE THE FOLLOWING COMPLETED:

(Tick as appropriate)

- Completed and signed application form
- 10% of the 2024 Rate demand **PAID IN FULL**
- All outstanding arrears cleared on the account

BANK DETAILS FOR MAYO COUNTY COUNCIL:

- Bank: Allied Irish Bank, Castlebar
- AIB Account – No: 19579000
- Sort code: 93 70 88
- BIC Code: AIBKIE2D
- IBAN: IE98AIBK93708819579000

Include REFERENCE on your payment as follows:

RATES- (YOUR RATE ACCOUNT NUMBER) & (NAME) Eg. RATES-55555-BOURKE